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## APPLICATION FOR ADMISSION FORM

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### **ADMISSION CONTRACT**

Made and entered by and between

KLOOF JUNIOR PRIMARY SCHOOL GOVERNING BODY (hereinafter referred to as "The Governing Body")

**AND**

..... (hereinafter referred to as "The father/legal guardian/mother")  
(FULL NAME)

1. **GOVERNING BODY**

The father/mother/legal guardian acknowledges that Kloof Junior Primary School is a government aided fee paying school and that the Governing Body is empowered with the authority to make decisions affecting the management and operation of the school and that such decisions are binding upon him/her and the child.

2. **SCHOOL RULES AND REGULATIONS**

Any child enrolled at Kloof Junior Primary School shall be obliged to adhere to the school rules and regulations. If any pupil contravenes any school rule or regulation laid down by the responsible authorities, disciplinary action may be taken against such a pupil.

3. **SCHOOL FEES AND MONEY COLLECTION**

The annual school fees shall be determined from time to time by the Governing Body and the father/mother/legal guardian shall be notified of the annual school fee prior to the commencement of the academic school year. The mother/father/legal guardian shall be jointly and severally liable, the one paying the other to be absolved for the payment of all school fees and costs of extra mural activities.

3.1 Payment of School fees shall be **COMPULSORY**.

3.2 The school fees shall be paid in full by 31<sup>st</sup> January or as set out in the detailed payment structure.

3.3 The Governing Body shall be entitled to increase the school fees during the year upon one school term notice.

3.4 In the event of the father/mother/legal guardian failing to pay school fees in accordance with this contract, then in such an event the Governing Body shall be entitled to give notice of the default in terms of paragraph 5 hereof. Should the father/mother/legal guardian remain in default, notwithstanding receipt of such notice, the Governing Body shall be entitled to institute legal proceedings for the recovery of the outstanding amount without further notice.

3.5 A compulsory Stationery fee as decided by the Governing Body is due on acceptance at the school.

3.6 The School may hold and process by computer or otherwise any information obtained about the Parent/s/Legal Guardian as a result of their liability for school fees. The School may conduct a credit enquiry and/or a credit information search about the Parent/s/Legal Guardian with a credit information bureau, persons acting as their agents and/or other credit grantors. The School may transmit details of how the Parent/s/Legal Guardian have performed in meeting their obligations in terms of their school fee obligations and share such information with other credit grantors for the purposes of making any credit risk management related decisions.

3.6.1 If the Parent/s/Legal Guardian fail to meet their school fee obligations the School may record the Parent/s/Legal Guardian non-performance with a credit information bureau. Any information conveyed to a credit information bureau will be available to other credit grantors and used in making credit risk management related decisions.

3.6.2 The School may monitor the Parent/s/Legal Guardian payment behavior by researching the Parent/s/Legal Guardian record at one or more credit information bureau.

3.6.3 The School may record and transmit details of how the Parent/s/Legal Guardian have performed in terms of their school fee obligations reflecting how they have conducted themselves in meeting these obligations.

3.6.4 The Parent/s/Legal Guardian acknowledge and agree that any information regarding their credit worthiness, defaults in payment to the school, and details of how they have paid their school fee obligations with the School may be disclosed to any other creditor, school and/or one or more credit information bureaus.

3.7 The mother/father/guardian acknowledges our right in terms of the South African Schools Act No. 84 of 1996 to apply for exemption for the payment of school fees. In the event that I wish to apply for exemption I acknowledge that such application must be in writing on the prescribed form, and I undertake to immediately collect the application for exemption form from the Bursar and to return it (together with all supporting documentation) to the Bursar. The onus to apply for partial/total exemption is on the applicant/myself. I also acknowledge that the failure to properly complete the application for exemption and to submit all supporting documentation, will result in the application being rejected outright.

4. **NOTICES**

4.1 Any notice required to be given in terms of this agreement shall be in writing and delivered or dispatched by pre-paid registered mail and in the latter event, such notice will be deemed to have been received by the father/mother/legal guardian on the seventh (7) day after the date of posting thereof.

4.2 Notwithstanding the provisions of Clause (6) below, delivery of any notice or document to the child shall be deemed to be in compliance with the provisions hereof.

5 DOMICILIA.....

5 DOMICILIA

The father/mother/legal guardian hereby chooses as his/her *domicilium citundi et executandi* for all purposes arising under this agreement and for the service of any document for whatever purpose at the following address. (Post Box not accepted – Physical address required).

.....Code .....

6 DOCUMENTS

The father/mother/legal guardian shall be obliged to furnish to the Governing Body or Principal any documents or information required by the school within fourteen (14) days of being requested to do so.

7 CONSENT

The father/mother/legal guardian consents to the child taking part in the Extra – Mural activities of the school, including games, athletics, tours and any other excursions arranged by the school.

The father/mother/legal guardian fully understands and accepts that all such activities shall be undertaken at the child’s father/mother/legal guardian’s own risk, and the father/mother/legal guardian undertakes, on behalf of themselves, the child, or their dependants, and their executors to indemnify, hold harmless and release Kloof Junior Primary School, the Principal, her staff, the Governing Body, and/or any person authorised by them, and/or invitees, from any or all claims whatsoever which may arise in connection with any loss, damage or injury, of whatsoever nature and howsoever caused, and whether or not caused by negligence (gross or otherwise), to the person or property of the child, arising out of or incidental to or connected in any way with such activities.

8 PARENTAL OBLIGATIONS

The father/mother/legal guardian shall be obliged to:

- Inform the school of any change of address or telephone number in writing.
- Inform the school of any case of infectious illness in the child’s household.
- Ensure that the child attends school regularly.
- Ensure that the Code of Conduct of the school are complied with.
- Respect the tradition, character and ethos of the school and encourage the child to do the same.
- To give one term’s notice of intention to remove the child from the school.

9 DAMAGES TO SCHOOL PROPERTY

The father/mother/ legal guardian shall be liable for any loss of or damages of whatever cause or nature or howsoever arising which may be caused to school property or equipment as a result of any act or omission on the part of the child.

10 INDULGENCES

No indulgence or extension granted by the Governing Body to the father/mother/legal guardian shall in any way be construed as a waiver of the Governing Body’s rights or as creating a precedent.

11 COSTS

Should it be necessary for the Governing Body to institute any legal proceedings against the father/mother/legal guardian in order to enforce any of the terms and conditions of this agreement, then the father/mother/legal guardian hereby agrees that in addition to any amounts for which he may be found to be liable also to be liable for all the costs incurred by the Governing Body inclusive of legal costs on the attorney and client scale, collection charges, tracing costs and interest at the current legal rate as determined by the Minister of Justice.

12 AMENDMENTS

12.1 The Governing Body shall be entitled to amend the terms and conditions of this agreement upon written notice to the father/mother/legal guardian.

12.2 The said amendment shall be deemed to have been accepted by the father/mother/legal guardian unless he/she notifies the Governing Body of his/her objection to such an amendment within 14 days of receipt of such notice of amendment.

I ..... in my capacity as father/ mother/legal guardian do hereby acknowledge that I have read and understood the terms and conditions set out herein and warrant that all information supplied herein and on the application form is true and correct and that my child’s enrolment at Kloof Junior Primary School is subject to my acceptance thereof.

I hereby acknowledge that I have read and accept the terms and conditions as set out in the Code of Conduct.

I hereby acknowledge that I have been advised of my right to apply for exemption and should I not do so I will be liable for full payment of school fees.

Signed and dated at .....this .....day of..... 20.....

Mother signature .....

Father signature .....

Legal Guardian .....

Guarantor.....

Signed and dated by

Principal ..... Date .....

# **KLOOF JUNIOR PRIMARY SCHOOL**



## **PARENT INFORMATION GUIDE**

**30 Abelia Road  
Kloof 3610**

**Tel: 031 7643157**

**Fax: 031 7646282**

**Email: [kadmin@kloofjp.co.za](mailto:kadmin@kloofjp.co.za)  
Webpage: [www.kloofjp.org.za](http://www.kloofjp.org.za)**

## **MISSION**

**To holistically develop active and creative children with a sense of compassion and courage.**

## **VISION**

**To inspire confident and enquiring children in a nurturing environment**

## **VIRTUES**

- **Hope**
- **Courage**
- **Respect**
- **Truth**
- **Honour**

## **MOTTO**

**Do your best**

## **PROSPECTUS: HISTORY OF THE SCHOOL**

Kloof Junior Primary School was originally part of the Kloof Government School which was built in 1926. It split from Kloof Senior Primary School in 1965 and began its existence at the current Kloof Pre-Primary School premises. A new school building for Kloof Junior was built in Abelia Road to accommodate grade 1 to grade 3 children at that time. The children moved from the old school buildings to the present school buildings in 1969.

During 2019 and 2020 the whole school was rebuilt into a modern, permanent, brick structure with a striking blue Marmoran external finish that would see the school well into the future.

Our next building project will be to replace the Knowledge Hub, the only remaining prefabricated building.

### **GRADE R**

We have two Grade R classes. They each have a permanently employed Teacher Assistant to ensure the smooth running of the grade and to be of assistance to both teachers and learners.

### **GRADE 1**

There are 5 grade one classes. Four are mainstream classes and one is an Academic Support (Remedial) class. We also have teacher interns who are teachers-in-training in each Grade One class. They are placed in Grade 1 for the first 6 months providing support for both the teachers and the children. During the second half of the year the interns swop around to a different class or grade and new interns are placed into this grade.

## **GRADE 2**

There are 5 grade two classes. Four are mainstream classes and one is an Academic Support (Remedial) class. There are also 3 Teacher Interns who are in training and who support both the teachers and the children in all the classes.

## **GRADE 3**

There are 5 grade three classes. Four are mainstream classes and one is an Academic Support (Remedial) class. There are also 3 Teacher Interns who are in training and who support both the teachers and the children in all the classes.

## **TECH HUB**

At Kloof Junior we believe it is imperative to keep moving forward with the IT in our school. We have a fully kitted out IT centre with a flat screen monitor per child and we have Wi-Fi throughout the school. We have installed interactive white boards and data projectors in all rooms in our school. Each teacher is also provided with a laptop. In this way we provide an exciting medium of instruction for these 'digital natives' in our school.

## **KNOWLEDGE HUB**

This is the Hub of reading in our school. It is often open before school and during break time to encourage the reading of books. Every week we have a 'reading bug' time to encourage our children to 'catch the reading bug'.

## **SPECIALIST TEACHERS**

We have a specialist Music teacher, a Sports' Co-ordinator, Sports Coaches, a Zulu educator, and an Afrikaans specialist. By having specialist teachers, we increase the standard of coaching and teaching in our school and develop the passion that underlies specialist teaching.

## **GENERAL ASSISTANTS**

We currently have 5 General Assistants in our employ who ensure that our campus is kept looking clean and organised.

## **SECURITY GUARD**

We have employed a security guard, to assist us in keeping our school safe & secure for your children. He is stationed at Hall Gate.

## **ACADEMICS**

### **LANGUAGES**

Kloof Junior Primary School is an English Medium School, offering English as the language of instruction for children from Grade R to Grade 3. The additional languages are Afrikaans and isiZulu.

### **CURRICULUM**

The school has established a fine reputation for its academic standards, and the staff is dedicated to providing a high standard of foundation phase education based on the Curriculum and Assessment Policy document (CAPS). Our learning programmes are innovative, well structured, cover the required learning areas and are child centred. We encourage co-operative learning in order to develop the child holistically. We have an assertive discipline approach which is based on positive reinforcement. Once a week a child from every class is awarded the "I did my best" badge for any particular effort they may have made. These are handed out in assembly and worn for the week. Once a term one

child from every class is invited to have tea with the principal as a way of reinforcing appropriate behaviour and work ethic. We aim to 'catch them doing it right'.

## **ASSESSMENT**

Continuous assessment is used to emphasize the importance of maintaining steady effort in each child's work throughout the year. Formal assessments are also undertaken during the course of the term. Both these types of assessment are used to compile the termly reports.

## **HOMEWORK GRADES ONE TO THREE**

We focus on oral homework with the additional of some written homework at this age. All learners are given a small amount of homework from Monday to Thursday. Practice reading is set as homework to consolidate the work done in the class. Your interest and co-operation is of inestimable value and we ask you to encourage your child to proudly read their books aloud to you followed by any further homework that has been set. Homework is designed to consolidate the reading, spelling, bonds and tables done at school and is not designed to take up a large part of the afternoon.

## **EXPLORER SESSIONS AND DISCOVERY SESSIONS**

We have a well-structured outing programme for grades R, 1, 2 and 3 where children are given an opportunity to discover, reinforce and develop the knowledge gained from their theme-based learning programmes. These Discovery Sessions are educational shows that are regularly provided on our campus to enrich children's understanding of the theme they are learning.

All learners participate in offsite day Explorer Sessions and Grade 3 learners participate in an overnight Explorer Session.

## **SCHOOL HOURS**

### **Monday-Thursday**

Assembly: Mondays	07:30 – 08:00
First session	08:00 – 10:00
Play time	10:10 – 10:30
Second session	10:30 – 12:30(12:15 Gr R)
Lunch	12:30 – 12:50
Last session (Grade 3 only)	12:50 – 13:50
Extra-murals Grade 1 and 2	12:50 – 13:50
Extra-murals Grade 1 and 3	13:50 – 14:50

**Grades 1-3 leave at 12:30 on a Friday.**

**Grade R leaves at 12:15 every day.**

## **SCHOOL FEES**

Kloof Junior Primary is a fee-paying school. The Governing Body levies a school fee to pay for extra teachers, insurance, purchase of teaching aids and sports equipment as well as maintenance of buildings, grounds, swimming pool and all other facilities. To supplement our fees we have regular fundraising functions.

## **MONEY**

In order to minimize the amount of cash on the premises, we ask parents to make payments via the Karri App for all fundraising activities.

School fees are to be paid via EFT only please.



## **PARENT INVOLVEMENT**

The partnership between parent, child and school has now begun. As a team we strive to achieve the best for your child. We ask that parents support and adhere to the regulations and requests of the school. All parents are required to sign a declaration the Admission Contract, acknowledging that they have familiarised themselves with the schools Code of Conduct document and will ensure that their children abide by it. The Code of Conduct is available on the D6 and the school's website.

## **ABSENTEEISM**

Please inform the school if your child is unable to attend school. An absentee note is required when the child returns to school. Please do not use WhatsApp groups for this. If your child is absent with an INFECTIOUS DISEASE, would you please inform the school office as we have to notify the Provincial Health authorities. In case of children being ill or injured at school, parents will be contacted. The continued updating of personal particulars is vitally important to enable us to contact you when your child is ill or injured.

## **INTERVIEWS**

Parents are afforded every opportunity to meet the Principal and teachers in various functions held throughout the year. During the second and fourth terms Parents are invited, along with their child, to join us for the traditional Book Evenings to view books. In the first and third term you will be invited in to an individual interview. You are, however, always welcome to make an appointment any time with your child's teacher to discuss your child's progress.

## **COMMITTEES**

Parents are encouraged to assist us by offering to help out on the various committees at school. In this way you can become a fully integrated member of Kloof Junior Primary School. Some of the committees which you can join are fundraising, catering, caring committee, recycling, prayer and book covering.

## **HEALTH AND SAFETY**

The Health and Safety Committee meets regularly and its aim is to ensure the safety of children, staff and property at all times. The children and staff practice Emergency Drill procedures once a term. All parents are requested to uphold all safety rules and traffic regulations in the vicinity of the school and are welcome to inform us of any concerns they may have.

**Please note ALL the school and grounds is a smoke and vape free zone!**

## **COMMUNICATION**

You will receive regular communication from the school on the D6 Connect App. with reminders of up-and-coming events and general information. The teachers often place reminders in the children's homework notebook and you are required to sign acknowledgment thereof. Newsletters are also posted up on the D6 once a month to keep you abreast of all the school happenings. Each class has a WhatsApp group that you are encouraged to join. Teacher emails are shared with you for your convenience.

## **MESSAGES**

Parents are to please make all necessary arrangements with their children prior to arrival at school. Only in emergency situations will the secretaries convey messages. Lunch, sports kits etc. brought to school by parents must be handed in at the office. Please do NOT go to the classrooms during teaching time and interrupt lessons.

## **LOST PROPERTY**

This can be found in the sickroom. Please take time to mark your child's belongings as we can then just return them directly to your child. We do not take responsibility for unmarked items of clothing.

## **RECYCLING**

We encourage new parents to get involved in the recycle, reuse, reduce drive at KJP. In this way we make money out of your rubbish! We came in the top 3 schools in 2023 for our glass recycling!

We recycle as follows:

Monday: Glass (brought in by an adult or dropped at Recycling Centre) and E-waste

Wednesdays: Plastic no's 1, 2 & 5 and Aluminium cans.

Thursdays: Flattened Cardboard and paper.

Any day: bread tags and bottle tops.

## **PRIVATE EXTRA-MURALS**

As a service to parents we have many private extra-murals that are offered at your own cost on the school premises after school. These are: Judo, Swimming, Young Engineers, Ballet, Music (recorder, guitar and piano), Fun Science Club, Little Kitchen, Play golf, Soccer Academy & Karate.

## **AFTER CARE**

An aftercare centre operates at the school. If parents are unable to collect their children timeously after school, we ask that you book them in to our Aftercare so that they can be supervised. For further details, please contact the school. Applications forms can be downloaded from the D6 connect app.



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## APPLICATION FOR ADMISSION FORM

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Thank you for your request to have your child/children admitted to our school.

1. The closing date for any admissions shall be **31<sup>st</sup> July 2026**.
2. All enquiries shall be directed to: The Principal, Attention Admissions Secretary, 30 Abelia Rd Kloof 3610.
3. The following documentation shall accompany your application and must be received by the Admissions secretary.
  - a. A completed Application for Admission Form. (Please take special note that incomplete application forms shall not be processed and shall be deemed as invalid)
  - b. A completed and signed Admission Contract (both parents' signatures are required)
  - c. A valid municipal rates account (both pages) or transfer deeds, or
  - d. A current lease agreement, signed by both parties, together with the owners municipal rates account, or
  - e. If you are living with someone and not renting, we require a signed letter from the property owner confirming your residence, along with a copy of their ID and the municipal bill (both pages).
  - f. A certified copy of the child's **unabridged** birth certificate
  - g. A copy of the most recent report card or official transfer card
  - h. A colour photograph of the child (ID or passport size)
  - i. Certified copies of both parents' ID books or proof of Guardianship
  - j. Immunization Card
  - k. Signed stamped KJP Confidential Financial Clearance Certificate form the present school of attendance
  - l. If the learner is NOT a South African Citizen the following shall be presented on registration
    - i. Visa
    - ii. Temporary or permanent study permit from the Department of Home Affairs
    - iii. Evidence that application has been made for the child to reside in South Africa
  - m. Signed Protection of Personal Information form
4. Please note that an interview may be conducted by the Principal/ School Governing Body with any new applicant and/or their parent or guardian.
5. Please take special note that should any of the information given by the applicant/s, on either the Application Form or on the Admissions Contract, be shown to be either inaccurate, incorrect or misleading, then the school specifically reserves the right to refuse entry to the learner.
6. Upon acceptance, a Stationery Deposit is required by the Governing Body.
7. Forms must be delivered to the school in person. **NO APPLICATIONS VIA EMAIL WILL BE ACCEPTED**



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APPLICATION FOR ADMISSION FORM

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**FINANCIAL CLEARANCE**

NAME AND SURNAME OF PUPIL: \_\_\_\_\_ GRADE: \_\_\_\_\_

NAME AND SURNAME OF PARENT: \_\_\_\_\_

NAME OF SCHOOL WHERE PUPIL IS CURRENTLY ENROLLED: - - - - -

\_\_\_\_\_

NUMBER OF YEARS AT THIS SCHOOL: \_\_\_\_\_

SCHOOL FEES:

ANNUAL SCHOOL FEES: \_\_\_\_\_

FEES PAID TO DATE: \_\_\_\_\_

FEES IN ARREARS: \_\_\_\_\_

ARE FEES PAID REGULARLY? \_\_\_\_\_

FINANCIAL ASSISTANCE YES/NO

ANY OTHER COMMENTS: \_\_\_\_\_

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I HEREBY CONFIRM THAT THE ABOVE INFORMATION IS CORRECT.

\_\_\_\_\_

PRINCIPAL'S SIGNATURE

\_\_\_\_\_

DATE

SCHOOL STAMP







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APPLICATION FOR ADMISSION FORM

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## PROTECTION OF PERSONAL INFORMATION ACT

I/ We the undersigned

\_\_\_\_\_ and \_\_\_\_\_  
(Please print your names clearly)

Being the parents / legal guardians of

\_\_\_\_\_  
(Please print your child / children's names clearly)

- 1.1 Unless you at any time instruct the School expressly and in writing to the contrary, your consent is given for the School to:
- 1.1.1. collect and process credit information about you and any Third Party or divorced or separated Parent responsible for payment of any or all amounts owing in school fees;
  - 1.1.2 collect, store and process names, contact details and information relating to yourself and your Child, and to such information being made available to other parents/guardians, staff or responsible persons engaged or authorised by the School for school related purposes to the extent required for the purpose of managing relationships between the school, parents/guardians, and current learners as well as providing references and communicating with the body of formal learners;
  - 1.1.3 include photographs, with or without name, of your Child in School publications, or in press releases to celebrate the School's or your child's activities, achievements or successes;
  - 1.1.4 supply information and a reference in respect of your child to any educational institution which you propose your child may attend. We will take care to ensure that all information that is supplied relating to your child is accurate and any opinion given on his/her ability, aptitude and character is fair. However, the school cannot be liable for any loss you or your child is alleged to have suffered resulting from opinions reasonably given, or correct statements of fact contained, in any reference or report given by us; and
- 1.2 The School may not distribute or otherwise publish any of your personal information in its possession, unless you give your consent, in writing, to the School that it may do so. Should this be the case, the School may only distribute or otherwise publish the information specified in your consent to the people and for the purpose stated in your written consent

Signed at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
Father

\_\_\_\_\_  
Mother





## APPLICATION FOR ADMISSION AND LEARNER PROFILE

**YEAR:** \_\_\_\_\_ **GRADE:** \_\_\_\_\_ **MAINSTREAM**  **REMEDIAL**

Note: This form must be completed in full and delivered to the school in person. All changes to be initialed or signed by parent/guardian. Completing the form does not necessarily mean that the learner has been accepted into the school. Kloof Junior Primary receives CONSIDERABLY more applications than the number of learners which can ultimately be accommodated. As per Regulations please note that you must apply to at least 3 other schools.

### LEARNER INFORMATION

Surname:				Initials:		Known as:	
First Name:				Other Names:			
Date of Birth:	YYYY	MM	DD	Gender:		Male:	Female:
Race:				Citizenship:			
Physical Address:				ID or Passport no:			
_____				_____			
_____				_____			
City/Suburb:				Code:			
_____				_____			
_____				_____			
Home language:		_____					
Preferred Language of instruction:				_____			
Religion:				_____			
Are any parents deceased?		Mother	_____	Father	_____	Both	_____
Emergency Contact Details (other than parents)			Name: Relationship to learner:			Cell no:	_____
Person authorized to collect learner other than Parents			Name: Relationship:			Cell no:	_____

### Current School Information

Name of Current School:				Current Grade:			
Current School Address: _____							
Tel No: _____							
Province:	_____	Country:	_____	Code:	_____	_____	
Has your child repeated a grade?			_____	If so which grade?			_____

### Learner Medical Information

Doctor's Name:			Tel no:				
Medical Conditions:							
Name of medical aid:			Principal member			Medical aid no	
Disability:			Social Grant Y/N			Type:	

### Siblings (Brothers and Sisters)

Name:		School:			Grade:		
Name:		School:			Grade:		
Name:		School:			Grade:		
Sports House of sibling at KJP				_____			
Number of children in household/family				_____			
Position in family(indicate with X)		Only Child	First Child	Second child	Third child	Fourth child	Fifth/more

ANY INDICATION OF PROBLEMS WITH REGARD TO:			* Remark if "YES"
Child's growth progress	Y	N	
Prenatal/postnatal information	Y	N	
Immunisation record (birth to 5yrs)	Y	N	
Visual/hearing/weight/speech/physical/ locomotor screening results	Y	N	
Hospital admissions	Y	N	

Primary Parent/Guardian Information	
Surname:	Initials: Title:
First Names:	
Race:	Home Language:
Identification/Passport no:	Account Payer: Y/N
Residential Street Address	Correspondence Address
_____	_____
_____	_____
City /Suburb Code	City/Suburb Code
Telephone Home	Cell No
Occupation (Other than self-employed)	Telephone Work
Employer:	Email Address (Please print clearly):
	_____
Marital status of parent:	Relationship to Learner:
Does the learner reside with this Parent/Guardian Y/N	

Secondary Parent/Guardian Information	
Surname:	Initials: Title:
First Names:	
Race:	Home Language:
Identification/Passport no:	Account Payer: Y/N
Residential Street Address	Correspondence Address
_____	_____
_____	_____
City/Suburb Code	City/Suburb Code
Telephone Home	Cell No
Occupation (Other than self-employed)	Telephone Work
Employer	Email Address (Please print clearly):
	_____
Marital status of parent:	Relationship to Learner:
Does the learner reside with this Parent/Guardian Y/N	

Please take special note: Should any of the information given by the applicant/s, on either the Application Form or on the Admissions Contract, be shown to be either inaccurate, incorrect or misleading, then the school specifically reserves the right to refuse entry to the learner, and/or that you may be requested to remove your child from the school.

I hereby declare and warrant that to the best of my knowledge, the above information as supplied, is accurate and correct.

I confirm that I have applied at more than 1 school.

I confirm that if Kloof Junior Primary is not my nearest school, I have applied at my nearest school.

Name of Parent/Guardian (**Please Print**) \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

<b>PLEASE NOTE THAT IF THE BELOW DOCUMENTS ARE NOT INCLUDED, THE APPLICATION WILL NOT BE ACCEPTED. APPLICATIONS FOR 2026 CLOSE ON THE 31<sup>st</sup> JULY 2026.</b>
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| 1. Copy of Learner's <b>UNABRIDGED</b> Birth Certificate  |
| 2. Copy of both parents/guardians I.D.s   |
| 3. Copy of VISA for both parents and child if you are not a South African citizen.  |
| 3. Copy of Immunisation records   |
| 4. Copy of latest school report   |
| 5. Municipal Utility bill (both pages) or a current lease agreement with the Owners municipal bill  |
| 6. If you are living with someone and not renting, we require a signed letter from the property owner confirming your residence, along with a copy of their ID and the municipal bill (both pages). |
| 7. School Fee Clearance Certificate   |
| 8. A color photograph of the child (ID or Passport size)  |
| 9. The signed Admission Contract. (Both parents' signatures are required).  |
| 10. Protection of Personal Information Form   |
| 11. Psychological Assessment if you are applying for Remedial   |